Tree call-out summary

DIRECT ENVIRO SERVICES | TIME CLARKE | Handwritten fallback

Site and crew

Job number / customer reference:

Location / road / address:

What3words - tree location:

Team: [ ] Ground team [ ] Tree team Crew size: [ ] 2 [ ] 3

Crew full names:

Instructed by:

Site details

Overhead lines: [ ] Yes [ ] No

TM used: [ ] Stop and Go [ ] 2 way Lights [ ] Closure [ ] Other [ ] None

Other TM details:

Tree common name:

Failure: [ ] Root [ ] Trunk [ ] Branch Condition: [ ] Alive [ ] Dead [ ] Declining

Vehicles and equipment used

Van registrations on site (tick / list all):

Additional / hired vehicles on site:

[ ] Supply MEWP up to 13.5m working height - quantity: ____

[ ] Supply MEWP 14m - 25m working height - quantity: ____

[ ] Supply MEWP 26m - 35m working height with operative - quantity: ____

[ ] Supply HGV or timber lorry with operative - quantity: ____

[ ] Supply, set up, operate and dismantle 2-way traffic lights - quantity: ____

[ ] No MEWP used [ ] Chipper used [ ] Chainsaw used

Other equipment used:

[ ] First-aid kit in vehicle. Daily vehicle inspections are recorded separately.

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Briefing and risk assessment

Site hazards and agreed controls:

Emergency meeting point / what3words:

Nearest suitable hospital and emergency contact / signal:

[ ] Crew have briefed together and agreed the risks, controls and safe working method.

Work record

On-site date / time: _____ Off-site date / time: _____

Total travel time (minutes):

Outcome: [ ] Completed [ ] Made safe - work remains [ ] Unable to complete

Work carried out:

Work outstanding / how the site was left safe:

Incidents / near misses (write None if none):

Briefing acknowledgement and signatures

I have taken part in the site briefing and read and understood the risk assessment, hazards and agreed controls. I have had the opportunity to ask questions. I agree to follow the controls and safe working instructions, use the required protective equipment, and take reasonable care of myself and others. I will stop work and report any unsafe condition, change in circumstances, incident or near miss.

Full name: _____ Signature: _____ Date / time: _____

Full name: _____ Signature: _____ Date / time: _____

Full name: _____ Signature: _____ Date / time: _____

Photographs and updates

Photos to attach: [ ] Before [ ] During [ ] After

Site updates / notes: